

# Become an Accredited Post-Frame Builder

and be publicly recognized for your commitment to professionalism  
and quality in ethical business practices, safety, and education



The Accredited Post-Frame Builder (APFB) Program recognizes builders who embrace programs and policies that promote quality and customer satisfaction. APFB status sets your company apart from the competition and entitles you to use the APFB logo on your company letterhead, business cards, and other marketing materials. In addition, your company is highlighted in the “Find a Builder” section of the National Frame Building Association (NFBA) website ([www.nfba.org](http://www.nfba.org)), in the membership directory, and at the Frame Building Expo.

As an Accredited Post-Frame Builder, you are authorized to use the following language on all bid documents:

*(Your Company Name)* has been recognized by the National Frame Building Association as an Accredited Post-Frame Builder for its commitment to ethical business practices, safety, training, and quality service.

To renew your accreditation every 2 years, one or more employees of your company must earn 12 continuing education units (CEUs) within that time by attending educational programs at the Frame Building Expo, NFBA webinars or chapter programs, or other preapproved events.

As industry professionals, we want our customers and the general public to know that we care about industry standards, high-quality workmanship, safety, and ethical business practices. Set your company apart from the competition by completing the application and returning it with payment.

Complete the application form on the reverse side and become an Accredited Post-Frame Builder today!

## Standards of Professional Conduct

Inasmuch as it is my belief that my reputation in the building industry is dependent upon my devotion to the highest ideals of honesty, courtesy, and integrity, as evidenced by my willingness to conduct business in a spirit of fairness and equality for all, and inasmuch as the National Frame Building Association has dedicated itself to the same high ideals of professional responsibility, I hereby agree to abide by and to conduct business in accordance with the following Code of Ethics:

1. I shall at all times **exercise the utmost integrity** in all of my business transactions and in all my relations with customers, employees, suppliers, and competitors.
2. I shall **refrain from the use of false or misleading advertising** and will honor the written and approved purchase agreement of my customers.
3. I shall **make no false statements** or circulate harmful rumors about my competitors' product, business, or financial or personal standing.
4. I shall endeavor to **abide by present and future building standards** of the National Frame Building Association.
5. I shall make every effort to **preserve my customers' trust and good faith** by providing the service and repair parts that they may need.
6. I shall dedicate myself to the **promotion of professionalism** within my industry, and I shall work diligently to build and perpetuate continuing consumer faith and trust in the National Frame Building Association builders.
7. I shall faithfully **stand behind the work I perform** and the products I sell in accordance with manufacturers' recommendations and warranty.
8. I shall, in good faith, furnish to the proper building authorities all certifications regarding professional or structural engineering and loading standards that are required of me.
9. I shall **encourage my fellow employees, my fellow members** of the National Frame Building Association, and **my colleagues to adhere to this Code of Ethics.**



**Help grow your business by joining this distinguished group of post-frame builders.”**

—Bob Brisky, Fingerlakes Construction, Clyde, NY



# Application Form

To become an Accredited Post-Frame Builder, please read the following, fill in the required information, and signify compliance by signing below.

Checklist for Accredited Post-Frame Builder applicants:

- Our signature confirms that we have been granted 12 CEUs by attending educational sessions at the Frame Building Expo, webinars, or other NFBA-approved events during the past 24 months.
- Our signature attests to our adherence to the NFBA Standards of Professional Conduct.
- We have included three letters of recommendation from customers.
- We have included credit card information or a check payable to NFBA.

Company name \_\_\_\_\_

Company address \_\_\_\_\_

City/State/Zip Code \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ E-mail \_\_\_\_\_

Name of company principal

Signature of company principal

\_\_\_\_\_

\_\_\_\_\_

Application fee (valid for 2 years) ..... \$150

Additional per-member branch or dealership fee\* (valid for 2 years) ..... \$50

*\*A member branch or dealer must be managed and operated by the same parent company.*

Name(s) of branch(es) or dealer(s)

\_\_\_\_\_

\_\_\_\_\_

Amount enclosed \_\_\_\_\_

Payment information (select one):

- Check enclosed       Visa       MasterCard       AMEX       Discover

Name on card (please print): \_\_\_\_\_

Account Number

Expiration Date

Signature

Date

Please return completed application (with three letters of recommendation from customers) to

**NFBA • 8735 W. Higgins Road, Suite 300 • Chicago, IL 60631-2738**

Phone 800.557.6957 • Fax 847.375.6495 • E-mail [info@nfba.org](mailto:info@nfba.org) • [www.nfba.org](http://www.nfba.org)

Application fees are nonrefundable. Applications that are not approved will be returned with an explanation.

